



Town of Groton - Public Works

Meeting Minutes

Permanent School Building Committee

134 Groton Long Point Rd
Groton, CT 06340-4394
Public Works
Administration
(860) 448-4083

Chairman Rick DeMatto, Robert J. Austin-LaFrance, Robert K. Frink, Richard Monteiro and David Russell

Thursday, February 16, 2012

7:00 PM

Town Hall Annex - Community Room 1

1. ROLL CALL

Staff: Rick Norris, Project Manager - School Building and Wes Greenleaf, Director of School Buildings and Grounds, GPS.

The meeting was called to order at 7:08 PM.

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Robert K. Frink and Richard Monteiro

Members Absent: David Russell

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

None.

3. APPROVAL OF MINUTES

a) February 2, 2012

A motion was made by Mr. LaFrance and seconded by Mr. Monteiro to accept the meeting minutes of February 2, 2012 as written. The motion passed unanimously.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

Letters reappointing Mr. Dematto and Mr. Monteiro were received from the Town Clerk.

(b) Staff

Mr. Greenleaf reported on the Middle School consolidation. The Superintendent told the Board of Education that the cost for the consolidation will be \$1,400,000. He began with an evaluation of Cutler Middle School. This is a make do plan. The school must be made ADA accessible and ACM flooring tile will be removed. This plan does not address all of the long term needs of the buildings.

Mr. Greenleaf reviewed West Side Middle School modification plans. West Side Middle School basically meets code, but the steam heat should be replaced with hot water at some point due to energy consumption. The cost savings from the consolidation are envisioned to be \$2,700,000 per year.

Mr. Greenleaf attended a meeting with DPW and the Town Attorney regarding window repairs at Fitch. Fitch High School windows were repaired by the contractor. Two of the three leaked after testing. Public Works position is that the external windows should be taken out, reassembled and then reinstalled.

Mr. Greenleaf will bring the CIP budget to the next PSBC meeting for discussion.

5. RECEIPT OF SUBCOMMITTEE REPORTS

6. UNFINISHED BUSINESS

P-2011-0001 Define Project Oversight Responsibilities

The Committee reviewed the PSBC Roles and Responsibilities draft document. A motion was made by Mr. LaFrance and seconded by Mr. Frink to accept the document as written. The motion passed unanimously with a Thank You to Mr. Frink for his efforts.

Mr. Norris will prepare a draft memo for the Chairman's review and to forward the document to the Town Manager.

P-2011-0002 Lessons Learned**7. NEW BUSINESS**

The next meeting of the PSBC will be the regular meeting on Thursday, March 15, 2012.

8. OTHER BUSINESS**9. ADJOURNMENT**

The meeting adjourned at 8:10 PM.